

AUDIT OFFICE OF GUYANA

VACANCIES

THE AUDIT OFFICE OF GUYANA is seeking to recruit a qualified individual to fill the following positions:

Supervisor, Computer Operations.

Education: Microsoft Certified Professional or equivalent.

Experience: A minimum of three years' experience working in computer operations. A working knowledge of the operations and related hardware. Ability to plan, direct, and coordinate computer operations and data entry functions; strong supervisory skills, including work planning, motivation, team building and delegation. Familiarity with standard applications software packages. Knowledge of Windows-based Networking environment would be an asset.

Network Administrator

Education:

Bachelor's Degree in Computer Science or relevant Cisco/Microsoft/CompTIA certification(s).

Experience:

A minimum of three years of experience working with computer software applications and hardware troubleshooting is required.

Applications along with detailed Curriculum Vitae should be submitted to the Audit Office of Guyana or emailed to humanresources@audit.org.gy **not later than Monday, 4 November 2024** and should be addressed to:

**Human Resources Manager
Audit Office of Guyana
63 High Street
Kingston
Georgetown.**